## Opening a New 1031 Exchange 1031 Knowledge

- 1) **Online** Go to the Asset Preservation, Inc. (API) website at www.apiexchange.com. Click on "Open An Exchange" along the top of the page. Complete as much information as possible and submit with a click of a button.
- 2) **Email or Fax** Use the attached Order Form and email to info@apiexchange.com or fax to (916) 749-1270
- 3) **Call Toll-Free** Call (800) 282-1031 with the following information, and we will set up the §1031 Exchange with you. We would like to have the following information:

## Sale of Relinquished Property:

- Seller (Exchanger) Information: Name(s), mailing address, phone number and email address.
- Closing Agent, Escrow Officer or Closing Attorney Information: Name, company, address, phone number, fax number, email address and escrow or file number.
- Estimated closing date.
- Buyer(s) names.
- Property Information: Address, city, state and county.
- Sale Information: Sale price, estimated mortgage payoff (if any), amount of seller financing (if any).
- Real Estate Agent's Information: Name, company, phone number.

## Purchase of Replacement Property (if available):

- Closing Agent, Escrow Officer or Closing Attorney Information: Name, company, address, phone number, fax number, email address and escrow or file number.
- Estimated closing date.
- Seller(s) names.
- Property Information: Address, city, state and county.
- Purchase price.
- Real Estate Agent's Information: Name, company & phone number.

## Compliments of:



HQ 800.282.1031 | NY 866.394.1031 apiexchange.com | info@apiexchange.com